

# Class registration form for:

## The Back class

“Working with the muscular components in Back Problems and Injuries”.

## Re-Balancing the Core.

August 17-18, 2010 .... Harrisonburg, VA

**\*NAME\*:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**\*As you would like your name to appear on your certificate\* please print legibly**

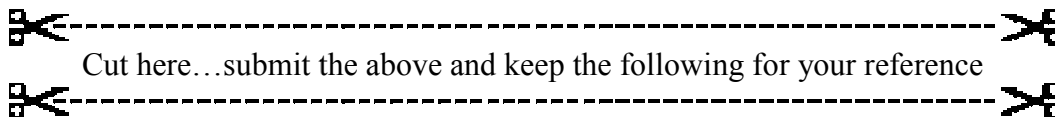
**Investment: \$275----- \$225 if registered before July 15th, 2010**

**(\$100 non- refundable deposit required)**

**Payment enclosed: \$100  \$225  \$275**

**I paid with PayPal: \$100  \$225  \$275  confirmation #: \_\_\_\_\_**

**Cancellation policy:** You may designate a qualified substitute to attend and credit your deposit to that qualified substitute’s class fee. Early registration discount is waived for the substitute. Any refunds will be by mailed check within 3 weeks. All designation requests must be received in writing before **August 5th**. No changes will be made after that date.



**[www.musclemanagement.com](http://www.musclemanagement.com)**

**Registration has been sent on this date \_\_\_\_\_ to**

**Taum Sayers / Muscle Management® Box 818 Truckee, Ca 96160**

**‘Working with Back problems’ class to be held on August 17-18 in.... HARRISONBURG, VA**

I completed registration by either calling or e-mailing Taum on the same day I mailed the registration fee to **CONFIRM MY REGISTRATION!!!**

1-877-684-8814 or email: [Back\\_class@musclemanagement.com](mailto:Back_class@musclemanagement.com)

**Investment: \$275**

**(\$100 non- refundable deposit required)**

**I have sent this amount of payment: \$100  \$225  \$275**

**I paid with PayPal: \$100  \$225  \$275  confirmation #: \_\_\_\_\_**

**I understand the cancellation policy:** I may designate a qualified substitute to attend and credit my deposit to that qualified substitute’s class fee. All designation requests must be received in writing before **August 5th**. No changes will be made after that date.

## **POLICIES:**

**Course content and development:** Course content is determined by Taum's studies of the Berry Method® since 1978 as well as interaction with other health care professionals including other massage practitioners and reference materials regarding the Berry Method® and other relevant published works.

- For example: Myofascial Pain and Dysfunction - The Trigger Point Manual, by Janet Travell, and the published works of Dr. Rene Caillet.

The classes are revised as student feedback warrants and knowledge evolves. At the end of each class students complete a class evaluation form that is used to evaluate and revise the class offerings. This evaluation process has been extremely helpful in keeping the classes current and worthwhile for future students.

**Instructor:** Sole instructor for these courses is to be Taum Sayers.

**Advertising:** Course flyers are produced on computer and made available via postings at massage schools, on [www.musclemanagement.com](http://www.musclemanagement.com) in the class schedule section, via e-mail, regular mail, and by request. Flyers include information regarding Taum Sayers training and experience. For email advertising I have a free email announcement list that is by subscription. Each promotion includes reference to Taum Sayers Certification as a CEU provider:

"Taum Sayers is approved by the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) as a continuing education provider under Category "A". **Category "A" Provider # 152386-00**

### **Class fees:**

- |   |                   |
|---|-------------------|
| • \$60 for 2 ½ hr workshops. Discount for early registration.     | <b>.25 CE hrs</b> |
| • \$70 for 3 hr workshops. Discount for early registration.       | <b>.3 CE hrs</b>  |
| • \$175 for the 6 hr workshop. Discount for early registration.   | <b>.6 CE hrs</b>  |
| • \$275 for the 13 hr workshops. Discount for early registration. | <b>13 CE hrs</b>  |

As long as there is room in the course, the registration deadline is the first day of class.

**Registrations** require a deposit to hold the space. **Early registrations** receive a discount; the remaining fee is due at the beginning of the first day of the class. Deposits are non-refundable barring emergency or special situations to be determined on a case-by-case basis. Any refunds will be by mailed check.

**Cancellation policy:** Students may designate a qualified substitute to attend and then credit their deposit to that qualified substitute's class fee. Early registration discount is waived for the substitute. Any refunds will be by mailed check within 3 weeks. All designation requests must be received in writing before 2 weeks before class starts. No changes will be made after that date.

### **American Disabilities Act:**

Facilities where courses are held are handicap access. When a student calls and identifies themselves as disabled, instructor will discuss their needs and how to best accommodate them in the classroom. Student must give instructor notification of special needs prior to the beginning of the class allowing adequate time for reasonable allowances to be made. Allowances for special needs will be met as long as they do not impose an "undue burden" on the instructor as listed in the ADA.

I do not discriminate on the basis of race, color, religion, sex or national origin.

### **Class records and student transcript policy:**

Records and transcripts will be maintained and stored in a locked file cabinet, on computer, and CD's for a period of four years by Taum Sayers. Student transcripts will be reproduced only per student request.